STUDY MODULE DESCRIPTION FORM

Name of the module/subject **Libraries and information services**		Code **1010101211011010814**

Field of study **Environmental Engineering First-cycle Studies**	Profile of study (general academic, practical) **general academic**	Year /Semester **1 / 1**

Elective path/specialty **-**	Subject offered in: **Polish**	Course (compulsory, elective) **obligatory**

Cycle of study: **First-cycle studies**	Form of study (full-time,part-time) **full-time**

No. of hours Lecture: **1** Classes: **-** Laboratory: **-** Project/seminars: **-**	No. of credits **0**

Status of the course in the study program (Basic, major, other) **other**	(university-wide, from another field) **university-wide**

Education areas and fields of science and art	ECTS distribution (number and %**)**

Responsible for subject / lecturer:

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Prerequisites in terms of knowledge, skills and social competencies:

1	**Knowledge**	Fundamentals of using library collections
2	**Skills**	Database and Internet searching literacy
3	**Social competencies**	Awareness of the need to develop skills of searching needed data and e-resources

Assumptions and objectives of the course:

The need of the first year students education in the range of ability of using parental information resources by means of distance learning

Study outcomes and reference to the educational results for a field of study

Knowledge:

1. Student knows organization of library collections - [-]

2. Student knows principles of using printed and electronic library collections - [-]

3. Student knows principles of availability printed and electronic library collections outside and in the reading rooms - [-]

4. Student knows principles of obtaining missing library materials from other libraries - [-]

Skills:

1. Student can independently search needed information data (lecture books, monographs, articles, standarts) .In library online catalogues - [-]

Social competencies:

1. Student is aware of existence and creation of national and international library catalologues and bibliographic data base - [-]

Assessment methods of study outcomes

Passing test on Moodle platform

Course description

General information about sharing library collection
Online catalogues of Library of Poznan University of Technology
Sharing library collection outside
Sharing: books,journals and other materials on-site
Bringing library materials from other libraries and delivery of dokument copy
Base of lecture books the list of recommended reading for individual faculties
Services and more information: group work rooms,facilities for students with disabilities,faculty libraries

Basic bibliography:

1. Poznan University of Technology, Library access: http://library.put.poznan.pl [e-document]

Additional bibliography:

1. Regulamin korzystania z zasobów systemu biblioteczno-informacyjnego Politechniki Poznańskiej;dostęp: http://library.put.poznan.pl.> O bibliotece.>Regulamin

Result of average student's workload	
Activity	**Time (working hours)**
1. Test on Moodle platform	1
Student's workload		

Source of workload	hours	ECTS
Total workload	1	0
Contact hours	0	0
Practical activities	0	0